

North Kent Sewer Authority

Regular Meeting Minutes

April 04, 2024

CALL TO ORDER

Chairperson Steve Grimm called the meeting of the North Kent Sewer Authority (NKSA) to order at 2:00 p.m. at the PARCC Side Clean Water Plant, 4775 Coit Avenue, Grand Rapids, Michigan.

Present were Board Members: Steve Grimm (Cannon Township), Matt McConnon (Courtland Township), Greg Madura (Alpine Township), Beth Alt (Alpine, alternate), Thad Beard (City of Rockford), Cameron VanWyngarden (Plainfield Charter Township)

Also in attendance were NKSA Director Scott Schoolcraft, NKSA Attorney Jim Scales, Mark Prein, P.E., Kathey Batey, Plainfield Trustee, Attorney Doug VanEssen and Attorney Doug Dennel, Rick Solle, Plainfield Director of Public Services, Jayce Kim, Intern at Plainfield Township

APPROVAL OF MINUTES

Motion made by Cameron VanWyngarden, second by Greg Madura to correct the March 07, 2024, meeting minutes adding Steve Grimm to attendance and approving the minutes with the correction as stated. Motion approved unanimously.

PUBLIC COMMENTS

None.

REPORT OF THE DIRECTOR

Scott Schoolcraft presented a written report. The 2023 audit is complete and available on the NKSA website.

OLD BUSINESS

A. Jim Scales sent a memorandum to NKSA board members that outlined how the connections fee deficits are allocated. The cost-sharing formula is based on 350 connections per year. The number was never realized, and the average number is 190 connections per year. Changes to the current fee policy require an amendment to the Master Agreement.

Mark Prein presented three scenarios to consider for the connection fee policy.

Scenario 1- Current Agreement and \$1.47M Target
Scenario 2 – Hold 2023 and \$1.197M Target
Scenario 3 – 2032 and \$1.97M Target

The NKSA board requested the scenarios to be presented by Mark Prein in detail to the respective communities. The goal is to have a plan by the June NKSA meeting.

B. Doug Dennel provided an update on the machine building roof lawsuit. The insurance company filed for a summary judgment. A brief is due in late May. It is expected that the summary judgment will occur in June.

C. Staff at the PARCC Side Plant determined the cause of the membrane performance issue. A 20-inch valve for Train #5 was open and malfunctioning. Repair of the valve and recovery cleaning of the trains has begun and should be complete in mid-May.

NEW BUSINESS

A. Motion by Thad Beard, second by Cameron VanWyngarden to approve replacing the NKSA server form VC3 in the amount of \$38,814.19. Motion approved unanimously.

B. Doug VanEssen and Doug Dennel provided an update on the draft administrative consent order from the State of Michigan Department of Environment, Great Lakes and Energy (EGLE). The attorneys are in the process of rejecting the administrative consent order and are inviting further discussion.

MISCELLANEOUS ITEMS

The May 02, 2024 meeting is cancelled.

ADJOURNMENT

The meeting adjourned at 2:49 p.m.

NEXT MEETING

May 30, 2024 (moved up one week)

Tina Porzondek
Acting Recording Secretary