

North Kent Sewer Authority

Regular Meeting Minutes

February 1, 2024

CALL TO ORDER

Chair Steve Grimm called the meeting of the North Kent Sewer Authority (NKSA) to order at 2:00 p.m. at the PARCC Side Clean Water Plant, 4775 Coit Avenue, Grand Rapids, Michigan.

Present were Board Members Steve Grimm (Chairman/Cannon Township), Cameron VanWyngarden (Plainfield Charter Township), Thad Beard (City of Rockford), Greg Madura (Alpine Township) and Matt McConnon (Courtland Township).

Also in attendance were Scott Schoolcraft, NKSA Director, NKSA attorney Jim Scales, NKSA Assistant Superintendent Jeremy Pitsch, and Beth Alt, Alternate Board Member from Alpine Township.

APPROVAL OF MINUTES

Motion made and seconded to approve the December 7, 2023 meeting minutes. Motion approved unanimously.

PUBLIC COMMENTS

There were no members of the public present, and no comments were made.

REPORT OF THE DIRECTOR

Director Scott Schoolcraft presented a written report. Staff are monitoring the flood stage of the Grand River, which is receding less rapidly than in the past, but at this point is not causing issues for the plant.

OLD BUSINESS

None.

NEW BUSINESS

A. Election of Officers.

Motion made by Madura, supported by VanWyngarden, to elect the following officers for the 2024:

Steve Grimm, Chair
Cameron VanWyngarden, Vice Chair
Thad Beard, Secretary
Linda Lehman, Treasurer

There being no objection to voting upon the officers as a slate, the motion was approved unanimously.

B. System Flow Percentages.

As required by Section 3.B. of the Sewage Collection and Treatment Agreement dated September 19, 2005, the flow allocations upon which the joint system costs are to be allocated for the upcoming year have been prepared and were presented to the Board.

Jupon motion made by Beard, supported by McConnon, the flow percentages as presented by Prien & Newhof under cover letter dated January 22, 2024 were approved unanimously.

C. Authorization for new operator position.

Director Schoolcraft noted that as a result of overall workload, expansion of the system, and demands of the industrial pretreatment program, he had intended to request authorization for an additional operator position for 2025. However, one of the operators has recently announced they will be leaving to take another job and in the process of filling that position, there may be an opportunity to find a qualified candidate for an additional position as part of the search process.

Motion made by VanWyngharden, supported by Beard, to authorize an additional operator position for the NKSA, with a budget amendment to accommodate the additional position to be considered in the future if necessary. Motion approved unanimously.

MISCELLANEOUS ITEMS

The roof loss claim continues in litigation.

No updates from EGLE have been received.

ADJOURNMENT

The meeting was adjourned at approximately 2:20 p.m.

Jim Scales
Acting Recording Secretary