

North Kent Sewer Authority

Regular Meeting Minutes

December 07, 2023

CALL TO ORDER

Chairperson Steve Grimm called the meeting of the North Kent Sewer Authority (NKSA) to order at 2:00 p.m. at the PARCC Side Clean Water Plant, 4775 Coit Avenue, Grand Rapids, Michigan.

Present were Board Members: Matt McConnon (Courtland), Greg Madura (Alpine Township), Thad Beard (City of Rockford), Cameron VanWyngarden (Plainfield Charter Township)

Also in attendance were NKSA Director Scott Schoolcraft, NKSA Attorney Jim Scales, NKSA Assistant Superintendent Jeremy Pitsch, Mark Prein, P.E.

APPROVAL OF MINUTES

Motion made by Thad Beard, second by Matt McConnon to approve the November 02, 2023, meeting minutes. Motion approved unanimously.

PUBLIC COMMENTS

None.

REPORT OF THE DIRECTOR

Scott Schoolcraft presented a written report.

OLD BUSINESS

Scott Schoolcraft gave an outline of the budget amendments. The increased cost of chemicals and landfill disposal influenced the budget.

Motion by Thad Beard, second by Greg Madura to adopt Resolution 2023-03 to amend the 2023 budget. Motion approved unanimously.

NEW BUSINESS

The board discussed options to establish connection fees. The last increase was in 2014. Three options were outlined, allowing for either immediate or gradual increases in the fees.

Motion by Thad Beard, second by Cameron VanWyngarden to approve Resolution 2023-04 to establish connection fees using “option 0” to provide for an immediate increase to set the fees at the rate it should have grown if rates were not frozen, starting in 2024. Motion approved unanimously.

Scott Schoolcraft provided an outline of the upgrades needed for the facilities, including upgrades to HVAC controls. The upgrades will cost \$32,800.00.

Motion by Thad Beard, second by Greg Madura to approve the building management upgrades as proposed. Motion approved unanimously.

Motion by Cameron VanWyngarden, second by Greg Madura to approve the proposed 2024 employee compensation increase of 4.6% as presented starting on January 1, 2024. Motion approved unanimously.

MISCELLANEOUS ITEMS

The roof loss is currently in mediation in federal court, litigation continues.

No updates from EGLE have been received.

ADJOURNMENT

The meeting adjourned at 2:33 p.m.

NEXT MEETING

February 01, 2024

Tina Porzondek
Acting Recording Secretary