

# **North Kent Sewer Authority**

## **Regular Meeting Minutes**

**October 1, 2020**

### **CALL TO ORDER**

Chair Steven Grimm called the meeting of the North Kent Sewer Authority (NKSA) to order at 2:30 p.m. at the PARCC Side Clean Water Plant, 4775 Coit Avenue, Grand Rapids, Michigan.

Present were Board Members Steve Grimm, Chairman (Cannon Township), Greg Madura (Alpine Township, alt.), Thad Beard (City of Rockford), Cameron VanWyngarden (Plainfield Township), and Robert Homan (Plainfield Township, alt.), Terry Bartels (Courtland, alt.)

Also in attendance were NKSA attorney Jim Scales, Director Scott Schoolcraft, Mark Prein, P.E., NKSA employee Rob Edgar

### **APPROVAL OF MINUTES**

Motion was made by Cameron VanWyngarden seconded by Greg Madura to approve the March 5, 2020 meeting minutes. Motion carried unanimously.

### **PUBLIC COMMENTS**

There were no members of the public present and no comments were made.

### **REPORT OF THE DIRECTOR**

Director Scott Schoolcraft presented a written report.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

A. Motion by Greg Madura, seconded by Thad Beard to approve purchasing a replacement bioreactor mixer with capital improvement funds. Roll call vote: Steve Grimm, aye, Terry Bartels, aye, Greg Madura, aye, Thad Beard, aye, Cameron Van Wyngarden, aye. Approved.

B. Motion by Cameron VanWyngarden seconded by Greg Madura to approve taking the energy savings from the bioreactor mixer project and placing the savings into capital project funds. Motion carried unanimously.

C. Consideration of proposed RFP for Courtland Township Local Sewer – The board discussed NKSA providing an RFP for maintenance of the sewer system. Due to concerns of maintenance updates needed and the increase of staffing needed to maintain the sewer system, the

board declined to respond at this time and recommended that Courtland request bids from other contractors.

D. Reimbursement of Covid expenses – expenses are minimal.

E. 2021 Budget – Budget will be presented at the November meeting.

### **MISCELLANEOUS**

NKSA will consider a community outreach letter in November.

### **ADJOURNMENT**

The meeting was adjourned at 3:18 p.m.

### **NEXT MEETING**

November 5, 2020 at 2:30 p.m.

Tina Porzondek  
Acting Recording Secretary