

North Kent Sewer Authority

Regular Meeting Minutes

August 4, 2016

CALL TO ORDER

Chairman Grimm called the meeting of the North Kent Sewer Authority (NKSA) to order at 2:00 p.m.

Present were Steve Grimm (Chairman) (Cannon Township), Jean Wahlfield and Alex Arends (Alpine Township), Chuck Porter (Vice-Chairman) (Courtland Township), Jay Spencer and Cameron Van Wyngarden (Plainfield Charter Township), and Dave Jones (City of Rockford).

Also in attendance were Mark Prein, Jim Scales, Director Scott Schoolcraft, and Collections Superintendent Gary Seger.

APPROVAL OF MINUTES AND AGENDA

Porter moved with support from Spencer to approve the May 5, 2016 meeting minutes. Motion carried unanimously. Wahlfield moved with support from Porter to approve the Agenda items. Motion carried unanimously.

PUBLIC COMMENTS

There were no public comments.

REPORT OF THE DIRECTOR

Director Schoolcraft reviewed the written report submitted at the meeting. The Board should expect a request for funding for membrane replacement toward the end of this year or beginning of next year.

Porter requested that a financial/treasurer's report be included as an Agenda item, and the consensus was that this should be done in the future.

PUBLIC HEARING

There were no public hearings.

OLD BUSINESS

There was no old business.

NEW BUSINESS

A. PARCC Side CWP Residuals Disposal Agreement. Director Schoolcraft reviewed the proposals received from Republic Services and Waste Management of Michigan for removal and disposal of CWP Residuals. Republic has been the Authority's contractor for this service since the plant commenced operation and has performed very satisfactorily. The tabulation of their bid, including cost increases, is lower than that of Waste Management of Michigan. Spencer moved with support from Jones to award the Residuals Disposal contract to Republic Services. Motion carried unanimously.

B. Proposed Employee Compensation. Director Schoolcraft reviewed the proposed employee compensation attached to the Agenda as Exhibit A and dated August 1, 2016. He indicated that, consistent with past practice, the wage increases were based upon those used for the City of Rockford, because Rockford has employees who perform similar public works functions. Director Schoolcraft also indicated that the wages were comparable to those paid by other wastewater treatment facilities in the area, and that the working conditions that are at the CW plant were generally more favorable than those at other facilities. Grimm moved with support from Spencer to approve the revised wage scale as presented. Motion carried unanimously.

MISCELLANEOUS

Cameron Van Wyngarden presented the proposed expansion of the Algoma Township Sanitary Sewer Service Area, with a map dated July, 2016. The advantages and disadvantages of Algoma as a customer community as opposed to an Authority member were discussed. It is expected that the proposed Service Agreement between Plainfield and Algoma will be presented to both boards at a meeting in the near future. This matter will be kept on the Agenda for the NKSA for updates, discussion and action.

ADJOURNMENT

The meeting was adjourned at approximately 3:00 p.m.

NEXT MEETING

October 6, 2016, at 2:00 p.m.

Attorney Jim Scales
Acting Recording Secretary