

**North Kent Sewer Authority  
4775 Coit Avenue NE  
Grand Rapids. MI 49525**

**Regular Meeting Minutes  
December 6, 2018**

**CALL TO ORDER**

Chairperson Steve Grimm called the meeting of the North Kent Sewer Authority (NKSA) to order at 2:00 p.m.

Present: Steve Grimm (Cannon Township), Jean Wahlfield (Alpine Township), Greg Madura (Alpine Township), Thad Beard (City of Rockford), Linda Lehman (City of Rockford), Cameron Van Wyngarden (Plainfield Charter Township) and Robert Homan (Plainfield Charter Township)

Absent: Deb Diepenhorst (Cannon Township), Matt McConnon (Courtland Township), Mary Ann Anderson (Courland Township)

Others in attendance: Director Scott Schoolcraft, Mark Prein, P.E., Collections Superintendent Gary Seger, IPP Coordinator Rob Edgar, Doug Donnell, Attorney, Jennifer DeHaan, Plainfield Township Assistant Superintendent

**PUBLIC COMMENTS**

There were no public comments.

**APPROVAL OF MINUTES AND AGENDA**

Motion by Thad Beard seconded by Cameron Van Wyngarden to approve the November 1, 2018 meeting minutes. Motion carried unanimously.

**REPORT OF THE DIRECTOR**

Scott Schoolcraft presented a written report. Gary Seger initiated a training with Kennedy Industries that NKSA employees attended.

**OLD BUSINESS**

A. Update on PFAS Source Evaluation: Schoolcraft gave an update on PFAS Source Evaluation and Reduction Requirements. The final report is due to the state on December 26, 2018.

There has been a decline in the effluent PFAS numbers that is attributed to Plainfield water testing non-detect. The state water quality standard for PFAS is 12 parts per trillion. NKSA November results tested at 12.4 parts per trillion. Effort is being made to identify other sources contributing to PFAS in the effluent.

The testing schedule may change from monthly to quarterly after the first of the year.

**NEW BUSINESS**

A. Wolverine World Wide Proposed Groundwater Treatment Plant: The NKSA board discussed the possibility of moving forward with research and gathering information about the Wolverine World Wide proposed groundwater treatment plant. The NKSA board agreed to move forward with the research cautiously.

Doug Donnell discussed examining the risks. Doug will contact Wolverine World Wide and present a letter of understanding to cover the costs of engineering and legal fees needed to begin research on the project. Doug Donnell and Steve Grimm will sign the letter of understanding on behalf of NKSA.

A hold harmless or indemnification agreement will be drafted for consideration.

Mark Prein, Doug Donnell and Scott Schoolcraft will put together a list of directives. Additional information gathered will be presented at the February NKSA meeting.

B. Resolution 2018-02 Amending the 2018 Budget: Motion by Cameron Van Wyngarden, second by Thad Beard to adopt Resolution 18-02 Amending FY 2018 General Appropriations Act as presented. All ayes. Motion carried unanimously.

C. Suez (GE) 2019 Insight and 24/7 Proposal: Motion by Thad Beard, second by Jean Wahlfield to approve the 2019 Suez Insight and 24/7 Proposal in the amount of \$15,186.00. All ayes. Motion carried unanimously.

Scott Schoolcraft and Mark Prein will receive the reports.

D. Proposed Director's Compensation: Motion by Jean Wahlfield, second by Thad Beard to approve the compensation adjustments as presented effective January 1, 2019 adjusting the Director's pay. Roll call vote: Steve Grimm; aye, Jean Wahlfield; aye, Thad Beard; aye, Cameron VanWyngarden; aye. Other positions will be reviewed in February.

### **MISCELLANEOUS**

The January 3, 2019 and the July 4, 2018 NKSA meetings are canceled.

### **ADJOURNMENT**

The meeting was adjourned at 3:18 p.m.

### **NEXT MEETING**

February 7, 2018 at 2:00 p.m.

Tina Porzondek  
Acting Recording Secretary