

**North Kent Sewer Authority
4775 Coit Avenue**

**Regular Meeting Minutes
December 1, 2016**

CALL TO ORDER

Chairman Grimm called the meeting of the North Kent Sewer Authority (NKSA) to order at 2:04 p.m.

Present were Steve Grimm (Chairman) (Cannon Township), Jean Wahlfield and Greg Madura (Alpine Township), Chuck Porter (Courtland), Cameron Van Wyngarden and Robert Homan (Plainfield Township), and Dave Jones (City of Rockford).

Also in attendance were Director Scott Schoolcraft, Collections Superintendent Gary Seger, Mark Prein, Attorney Jim Scales, and Public Service Director Rick Solle.

APPROVAL OF MINUTES AND AGENDA

Jones moved with support from Wahlfield to approve the November 10, 2016 meeting minutes. Motion carried.

Van Wyngarden moved with support from Porter to approve the agenda as presented. Motion carried.

PUBLIC COMMENTS

None

TREASURER'S REPORT

No questions on the treasurer's report.

REPORT OF THE DIRECTOR

No questions on the director's report.

PUBLIC HEARING

None

OLD BUSINESS

Porter moved with support from Wahlfield to adopt Resolution 2016-05 for expansion of Algoma Service area; Amended and restated Sewer Service agreement. Motion carried.

Ayes: Grimm, Wahlfield, Porter, Van Wyngarden, Jones

Nays: None

Director Schoolcraft reported that NKSA is continuing to monitor the daily discharge from Quality Liquid Feed and that a monthly invoice for surcharges will be submitted until the problem is corrected, changed or reduced. NKSA has submitted the October invoice for surcharges to Alpine Township in the amount of \$7,600. He also noted that in the near future, an invoice for surcharges will be submitted to Plainfield Township for the closed North Kent Landfill.

NEW BUSINESS

The Board discussed the 2017 NKSA Board meeting schedule and the intent is to meet every other month or as needed.

Van Wyngarden moved with support from Jones to approve the schedule for 2017 NKSA Board meetings as presented, and to allow the Chairman the ability to cancel meetings at his discretion.

The Board discussed the method of disposal for unused Authority assets, and agreed to use Craig's list as the process for selling an unused vehicle.

MISCELLANEOUS

Algoma Township Supervisor Kevin Green introduced himself to the Authority.

ADJOURNMENT

The meeting was adjourned at approximately 2:21 p.m.

NEXT MEETING

January 5, 2017, at 2:00 p.m.

Monica Burt, CMC

Recording Secretary, North Kent Sewer Authority