

**North Kent Sewer Authority**  
**Regular Meeting Minutes**  
**November 10, 2016**

**CALL TO ORDER**

Chairman Grimm called the meeting of the North Kent Sewer Authority (NKSA) to order at 2:00 p.m.

Present were Steve Grimm (Chairman) (Cannon Township), Jean Wahlfield and Alex Arends (Alpine Township), and Dave Jones and Linda Lehman (City of Rockford).

Also in attendance were Director Scott Schoolcraft, Collections Superintendent Gary Seger, Mark Prein, Attorney Jim Scales, Plainfield Township Supervisor Bob Holman, and Public Service Director Rick Solle.

**APPROVAL OF MINUTES AND AGENDA**

Arends moved with support from Jones to approve the October 6, 2016 meeting minutes. Motion carried.

Jones moved with support from Wahlfield to approve the agenda as written. Motion carried.

**PUBLIC COMMENTS**

Alex Arends introduced Greg Madura, the new supervisor for Alpine Township.

**TREASURER'S REPORT**

Linda Lehman noted she included the cash summary report as requested, showing bank balances, funds and bank institutions.

**REPORT OF THE DIRECTOR**

No questions on the directors report.

**PUBLIC HEARING**

Wahlfield moved with support from Jones to open the public hearing to receive comments regarding the 2017 General Appropriations Act (Budget). Motion Carried.

No public comments were made. Wahlfield moved with support from Jones to close the public hearing. Motion Carried.

**OLD BUSINESS**

A. Adopting Resolution 2016-02 Amending the 2016 Budget

Wahlfield moved with support from Jones to approve Resolution 2016-02 amending FY 2016 General Appropriations Act. Motion carried.

Aye: Wahlfield, Grimm, Jones

No: None

B. Adopting Resolution 2016-03 Adopting the 2017 Budget

Jones moved with support from Wahlfield to approve Resolution 2016-03 adopting the 2017 General Appropriations Act (Budget). Motion carried.

Aye: Wahlfield, Grimm, Jones

No: None

C. Adopting Resolution 2016-04 Annual Appropriation to Capital Projects Account

Wahlfield moved with support from Jones to approve Resolution 2016-04 for annual appropriation to capital projects account. Motion carried.

Aye: Wahlfield, Grimm, Jones

No: None

**NEW BUSINESS**

A. Approve Auditor for North Kent Sewer Authority.

Jones moved with support from Wahlfield to approve the proposal from Vredeveld Haefner LLC for the NKSA auditors for (3) years. Motion carried.

B. Approve GE's 2017 Insight and 24/7 Proposal.

Wahlfield moved with support from Jones to approve the GE 2017 insight and 24/7 proposal service contract in the amount of \$15,186. Motion carried.

C. Discussion on Quality Liquid Feeds and the Industrial Pretreatment Program

Director Scott Schoolcraft informed the authority that the NKSA staff is in the process of completing all of the 2016 IPP inspections and the issuing of permits for 2017-2019. A lot of time was spent this last month on IPP inspections, training and lab testing. The waste flow that Quality Liquid Feeds is discharging into the Alpine Township sewer system is affecting the treatment process at PARCC-Side. The massive increase of BOD loading into the plant has necessitated the need to run additional blowers for biological treatment. NKSA staff continues to work with and monitor the QLF discharge and QLF has signed an IPP permit with NKSA. Starting on November 1 NKSA will begin to charge QLF through Alpine Township for the increased BOD loading. With the additional IPP monitoring we have found a similar situation at the closed North Kent Landfill that is owned by Kent County. They are discharging excessive amounts of ammonia into Plainfield Township's sewer system. Kent County has signed an IPP permit also and beginning on January 1, 2017 if we continue to receive high ammonia concentration from the North Kent Landfill than NKSA will begin to charge Kent County through Plainfield Township for those surcharges.

**MISCELLANEOUS**

None

**ADJOURNMENT**

The meeting was adjourned at approximately 2:55 p.m.

**NEXT MEETING**

December 1, 2016, at 2:00 p.m.

Monica Burt, CMC

Recording Secretary, North Kent Sewer Authority