

North Kent Sewer Authority
4775 Coit Avenue

Minutes of February 2, 2017

Call to Order

Chairman Grimm called the meeting of the North Kent Sewer Authority (NKSA) to order at 2:00 p.m.

Present were Steve Grimm (Chairman, Cannon Township), Jean Wahlfield, Greg Madura (Alpine Township), and Dave Jones (City of Rockford).

Absent: Chuck Porter (Courtland), Cameron Van Wyngarden (Plainfield Township).

Also in attendance were Director Scott Schoolcraft, Collections Superintendent Gary Seger, Mark Prein, and Attorney Jim Scales.

Approval of Minutes and Agenda

Wahlfield moved, with support from Jones, to approve December 1, 2016, meeting minutes.
Motion carried.

Jones moved, with support from Wahlfield, to approve the agenda as presented. Motion carried.

Public Comments

None

Treasurer's Report

None

Report of the Director

Director Schoolcraft noted that two NKSA operators and a welder from Northwest Kent Mechanical did a great job of making immediate, but temporary repairs to the broken conveyor auger. Board members asked if a warranty was in place at the time of the break; Director Schoolcraft was not sure. Attorney Scales agreed to research to determine if there was a warranty.

Public Hearing

None

Old Business

None

New Business

A. The Election of Officers for 2017

Wahlfield moved, with support from Jones, to nominate Steve Grimm as Chairman.
Motion carried.

Wahlfield moved, with support from Jones, to nominate Chuck Porter as Vice-Chairman.
Motion carried.

Grimm moved, with support from Jones, to nominate Jean Wahlfield as Secretary.
Motion carried.

Jones moved, with support from Wahlfield, to nominate Linda Lehman as Treasurer.
Motion carried.

B. 2017 Flow Percentages for North Kent Sewer Authority.

Mark Prein reviewed with Board members the 2017 System Flow Percentages report. He noted that Alpine's usage has increased and was likely due to the increased water usage from Quality Liquid Feed and Perrin Brewing Company.

Jones moved, with support from Wahlfield, to approve the 2017 Flow Percentages Report for the NKSA, from Prein & Newhof, dated January 24, 2017. Motion carried.

C. Freedom of Information Act Policy for North Kent Sewer Authority.

The Board discussed the Freedom of Information Act Policy provided with the Agenda.
Wahlfield moved, with support from Jones, to adopt the Freedom of Information Act Policy for the NKSA. Motion carried.

D. Purchase of two new vehicles.

Jones moved, with support from Wahlfield, to approve the purchase quotes from MiDeal #3958-0092, for a 2017 Ford, F-250 from Gorno Ford, dated January 25, 2017, and MiDeal #3958-0005 for a 2017 Ford Taurus SE, dated January 25, 2017. Motion carried.

Miscellaneous

Chairman Grimm reported that Cannon Township finished the first phase of their sewer project, and it came in well under budget.

Adjournment

The meeting adjourned at approximately 2:38 p.m.

Next Meeting

March 2, 2017, at 2:00 p.m.

Monica Burt, CMC
Recording Secretary